Get real world ready

Pearson Higher Education Institutions Prospectus 2015/2016
Pearson has built an established presence in both the print textbook and higher education sectors in South Africa. The merging of South Africa’s best-known and most-respected names in publishing; Longman, Heinemann and Maskew Miller formed Pearson South Africa in 2010. In 2013, Pearson South Africa grew with the full acquisition of registered private higher education institutions, CTI Education Group (CTI) and Midrand Graduate Institute (MGI).

In 2013 alone, Pearson distributed over 23 million textbooks into schools across South Africa, and trained over 80 000 teachers across the country. All the textbook content has now been converted into e-content as Pearson leads the way in providing e-Learning content and teacher training. Making this transition to digital helps institutions expand access, engage students to increase achievement, and personalise learning to meet each student’s needs.

The acquisition of CTI and MGI forms part of the company’s strategic focus to invest in and have a positive and meaningful impact on education in Southern Africa. Today, the group has 13 sites of educational delivery*, offering students a wide array of qualifications across 6 faculties at combined learning sites and facilities, and has over 14 000 students in South Africa. Both CTI and MGI are separately registered and accredited private higher education institutions in South Africa.

Pearson in South Africa

Pearson is the world’s leading learning company, with 40 000 employees in more than 80 countries working to help people of all ages make measurable progress in their lives through learning. Pearson provides learning materials, places of learning, technologies, assessments and services to teachers, professionals and students across the globe.

*13 educational sites of delivery comprises of the MGI campus in Midrand as well as 12 CTI campuses and 12 MGI remote sites of delivery which share facilities on the same premises.
Welcome to Pearson South Africa’s Higher Education Institutions, CTI Education Group (CTI) and Midrand Graduate Institute (MGI).

I am delighted that you are considering studying with us. We are focused on ensuring that your higher education gives you the best possible route to a prosperous future.

CTI was established in 1979 with only one campus and just a few students. In 2006, CTI acquired Midrand Graduate Institute (MGI) to form the CTI Education Group. Although separately registered and accredited Higher Education bodies, CTI and MGI work closely together to provide the best possible educational environment for our students. We now have 13 educational sites of delivery* nationwide with nearly 14,000 students studying both CTI and MGI programmes and qualifications.

This makes us one of the largest private higher education providers in South Africa and, also, positions us with some public higher education institutions in terms of enrolments. Consequently, we have produced many graduates who are now working in the field of Information Technology, Business, the Arts and Law.

Through Pearson, the world’s leading learning company that operates in over 80 countries around the world, CTI and MGI now have the opportunity to continue its high quality provision of higher education. By using expertise from Pearson’s international knowledge-base, all of this comes together to help our students in their studies.

CTI and MGI offer qualifications and programmes that are accredited in South Africa and recognised internationally. We are registered Higher Education Institutions with the Department of Higher Education and Training, and our qualifications are accredited by the Higher Education Quality Committee (HEQC) of the Council on Higher Education (CHE) and are registered on the National Qualifications Framework (NQF) with the South African Qualifications Authority (SAQA). Because CTI and MGI have both achieved degree-conferring status, we operate and are accredited to the same level of rigour as our public university counterparts.

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To assist prospective students, this prospectus describes all of our programmes in detail (both CTI and MGI), providing insight into our teaching and learning methodologies and giving you information about our institution and campuses. You will be able to learn more, not just about the specific programmes and qualifications, but also about our programmes to help develop students’ employability skills; your academic journey and student experience; and our steps to provide a technology-rich teaching and learning environment.

I wish you all the very best for your future educational journey, and trust that this prospectus will help you make an informed decision about which programme to study. You are about to make an exceptionally important decision that will help shape your future.

I hope that you will make that decision carefully and that you seriously consider CTI or MGI as your institution of choice - an opportunity to flourish awaits you here.

*13 educational sites of delivery comprises of the MGI campus in Midrand as well as 12 CTI campuses and 12 MGI remote sites of delivery which share facilities on the same premises.

Mark Cunnington
Executive Director: Direct Delivery and CEO, CTI
# CTI Education Group

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Refer to the document “Summary Governance, Rules and Regulations” for the following information: Directorship and management; Summary of language policy; Rules relating to assessment; Academic credit accumulation, progression and qualification; Fees and charges (including refunds in the case of cancellation or withdrawal); rules and code of conduct.
Welcome to CTI

A word from our MD

It gives me pleasure to welcome you to the academic world of CTI, part of Pearson - the world’s leading learning company. We are one of South Africa’s largest private higher education institutions registered with the Department of Higher Education and Training.

CTI offers and confers qualifications in two faculties – Commerce and Information Technology. All of our qualifications are accredited by the Council on Higher Education’s (CHE’s) Higher Education Quality Committee (HEQCO) and are registered on the National Qualifications Framework (NQF) with the South African Qualifications Authority (SAQA). Because we have achieved degree-conferring status, we operate and are accredited to the same level of rigour as our public university counterparts. As part of an international education group, our academic programmes benefit from collaborations with academics from all over the world, including the United Kingdom, the United States of America and BRICS. CTI also provides tuition services for the UNISA Bachelor of Laws (LLB). In addition, CTI offers Short Learning Programmes in programming, IT engineering and internet development.

CTI is widely accessible to students nationally due to its wide footprint of 12 campuses in East London, Port Elizabeth, Durban, Pietermaritzburg, Pretoria, Randburg, Bedfordview, Potchefstroom, Vanderbijlpark, Bloemfontein, Durbanville and Cape Town (Claremont). Our qualifications are all taught by qualified lecturers, be they part-time or full-time. Our teaching staff is deliberately a mix of full-time academics and professionals who have hands-on industry experience in order to ensure that our qualifications have the appropriate academic rigour as well as the necessary relevant work skills our graduates need to be employable.

We pride ourselves of our quality assurance standards. Hence we have developed articulation pathways for our graduates with Cardiff Metropolitan University (United Kingdom) which you can read more about in this prospectus. CTI has its roots in information technology (IT). We therefore believe in providing a resource-rich and technology enhanced learning environment that promotes active learning and prepares students for the demanding technological challenges of employment.

Dr Nihal Nkini
Managing Director - CTI

To demonstrate our commitment, we are running a pilot of using tablets for teaching and learning which is now in its third year. Each one of our higher certificate and degree first year students receive a Samsung tablet loaded with textbooks - all as an integral part of their course.

We believe that technology mediated learning not only improves learning, but it develops IT skills that are transferable to the workplace. Historically, we have placed a high percentage of our graduates in programme-specific employment as our curricula are designed to foster the development of skills and competencies required to be successful in the world of work. The high rate of placement reinforces our commitment to producing programmes that are aligned to industry needs. Not only do we offer SAQA registered and HEQCO accredited qualifications, we also work hand in hand with our students to give the best possible teaching and learning environment. This forms our students’ academic journey and experience, in terms of campus life, the materials we use, our programme design and development, the methods of delivery, and forms of assessment - all coming together to play their part in your successful studies.

We look forward to welcoming you to one of our CTI campuses. I can assure you that the education CTI offers is relevant to the needs of the technology and information driven world of the 21st Century. Good luck on your learning journey.

Introduction to CTI

In 2006, CTI formed a relationship with Midrand Graduate Institute (MGI) with the aim of working together to deliver the highest standard of career-focused education and programmes, across multiple campuses, which are accredited locally and recognised internationally. The relationship with MGI has also been designed to provide shared learning sites, enabling students to study respectively, accredited MGI programmes at MGI’s remote campuses.

With 12 CTI campuses and MGI’s remote sites of delivery situated on the same premises, CTI and MGI are able to cater for both full-time and part-time students. Combined sites of delivery also provide our students with the opportunity to benefit from various campus facilities and interact with students from all walks of life.

Pearson, the world’s leading learning company, became the 100% owner of CTI in 2013 and seeks to serve the higher education market by providing educational resources such as teaching and learning materials, assessment services and a range of educational solutions and tools. By securing this partnership, Pearson’s strong brand, educational resources and global reach will help leverage CTI’s strengths and transform the higher education landscape in southern Africa.

CTI’s sole objective remains the preparation of its graduates for a successful future in a wide spectrum of employment opportunities. Since its inception in 1979, many of its graduates have excelled in their chosen career fields and currently hold senior positions.

CTI offers and supports a wide variety of career-focused and high-quality qualifications ranging from Information Technology, Business Management, Law and academic support programmes to non-formal programmes and short courses. CTI’s qualifications are accredited by the Higher Education Quality Committee (HEQCO) of the Council on Higher Education (CHE) and are registered on the National Qualifications Framework (NQF) by the South African Qualifications Authority (SAQA). In addition to the local registrations and accreditations, the CTI Bachelor of Science in Information Technology and Bachelor of Commerce degrees are quality assured by Cardiff Metropolitan University in the UK.

This ensures seamless articulation with the university’s qualifications. Students have the choice of studying for a South African registered CTI-degree or, through CTI’s partnership with UNISA, a South African registered UNISA degree at selected CTI campuses nationally. In the Information Technology Faculty, CTI’s unique study options make it possible for students to fast-track their IT studies and gain employment within a year.

CTI is registered with the Department of Higher Education and Training (No. 2004/HE07/004) and accredited by the South African Council on Higher Education (CHE). This accreditation ensures that all programmes and academic services are of the highest standard and that students have comprehensive employment opportunities available to them upon completion of their studies. CTI has degree-conferring status in South Africa, thus giving students the opportunity to study towards an accredited CTI degree at any of its 12 campuses.

This has experienced solid growth over the past decade and is regarded by many as an institution of choice. CTI has established itself as a premium higher education institution, delivering quality career-oriented qualifications not only to South African students, but also to a large and ever-increasing international student body.

Qualifications are offered and supported by CTI in two faculties:
- Faculty of Commerce
- Faculty of Information Technology

Directors: Riaan Jonck, Michael Dyke, Mark Carnaghan, Zodwa Pakade

**Academic excellence and social involvement**

**Mission and social involvement**

It is our mission to make a positive difference in the lives of people, primarily through achieving the highest standard of career-focused education and assisting them to secure gainful employment. CTI is committed to providing the highest quality learning opportunities and services to its students and communities and to building lifelong learning partnerships.

CTI strongly believes that maintaining good corporate citizenship through social involvement in the communities in which we work and live is a fundamental aspect of an effective and sustainable corporate strategy. As such, CTI is committed to serve and involve communities in South Africa in order to uplift their social and educational wellbeing.

CTI’s social involvement stems from wanting to support others in need because it is in a position to do so, and it is a labour of love for staff and management. CTI’s commitment to reaching out beyond its students contributes directly to the social wellbeing of others in the community. It is against this backdrop that CTI has developed policies, mechanisms and systems to ensure the effective and efficient execution of its social responsibility in an equitable and sustainable manner.

CTI has a clear policy regarding the contribution of resources (physical and human) towards schools and organisations in need or charity programmes in our communities. Through its annual charity drive, CTI has been able to touch the hearts of many schools and organisations.

February 2006 saw the launch of CTI’s charity drive through the donation of information technology equipment and other resources. This is for the exclusive benefit of the schools and organisations in our communities that are in need of IT equipment and other infrastructures. The 2006 launch of the drive has benefitted Seshego High School in Atteridgeville (west of Pretoria) through a donation of computers and IT-related textbooks. This was followed by the donation of 72 new computers to nine schools in Mpumalanga (Bushveld and Marite areas) and 126 IT-related books and two new computers to Ekukhanyeni Public Library.

The future projects are aimed at supporting educational activities in several of South Africa’s previously disadvantaged provinces.

**Bursary fund**

CTI has set up a bursary fund to assist students in need of a meaningful education. CTI aims to play its part in helping to close the skills shortage gap in South Africa through its own bursary fund and has already awarded bursaries from 2010 to 2014.

**Job Creation Trust**

During the 2011 academic year, CTI Education Group, Wits University Language School and the Job Creation Trust (JCT) entered into a partnership with the purpose of encouraging potential and talented students from disadvantaged backgrounds to further their educational studies in selected programmes on offer at CTI. A bursary scheme has been established and benefitted 20 students who studied for a CTI IT qualification and English Language programme with Wits Language School.

During 2012 and 2013, due to the impact and success of the partnership between CTI and the Job Creation Trust, the two partners pledged additional funding for a further 20 students across all the provinces in South Africa. The 2013 bursary scheme by JCT and CTI covered 100% of tuition and other related costs, not including accommodation, food, catering and travel. It is the partnership’s purpose to provide students with the opportunity to secure employment on graduation through a number of placement agencies that form part of the partnership. The partnership caters for potential and eligible students, especially for financially challenged and needy students who wish to pursue studies in the field of information technology and other selected programmes.

It is believed that this will benefit both CTI and the Job Creation Trust in developing an effective, efficient and competent workforce to fulfill both organisational mandates as reflected in their vision, mission and strategic plans. This partnership also benefits the development of upcoming small businesses, especially those in rural and impoverished geographical areas.

**Advisory Council and members**

The Advisory Council assists CTI in achieving its goals by identifying and addressing both higher education policy issues and academic operations (research, teaching, learning, assessment and curriculum development), as well as challenges related to quality assurance. The Advisory Council also provides CTI with strategic advice on the management of its relationships with stakeholders and other higher education institutions.

The Advisory Council is multidisciplinary and comprises high-profile experts in areas of higher education policy and its legislative requirements, as well as academic quality assurance and strategic issues. It provides this strategic leadership and direction through an appropriate mix of skills, experience, credibility and demographic diversity.

The members comprise a network of experts who bring a blend of unique knowledge and skills to the council, enhancing CTI’s value to its students, stakeholders and the communities it serves. CTI is very pleased to have such esteemed, high-calibre members on its council.

CTI also prides itself on the contributions of the Advisory Council as it continues to grow as one of South Africa’s largest private higher education providers of career-focused education.
The Senate

CTI’s Senate is responsible for regulating and directing the academic work of the institute and is regarded as its supreme academic authority. It is the responsibility of the Senate to plan, approve, develop, maintain, regulate and promote all teaching, programmes of study, research and other academic work of the institute, and to formulate policies accordingly.

The Senate is accountable to the Management Committee for the academic and research functions of the institution and also performs such other functions as may be delegated or assigned to it by the Management Committee. It also represents CTI and its community by providing a platform for deliberations and decisions regarding all matters relating to scholarship and academic governance.

This important structure is the body for advising the Chief Executive Officer, Managing Director and the Management Committee on academic matters and broad issues which affect the academic excellence of the Institute. Its role encompasses policies, systems, services, structures and strategies that impact upon teaching and research, students and staff.

The Senate is a key forum for academic staff to discuss matters of interest, including those relating to the broader governmental, political or market environment. It also serves as a conduit for disseminating key information throughout the institute, including information regarding the external environment affecting the institute as a whole.
Career Paths

Grade 12

Information Technology

- Higher Certificate in Information Systems (Open Source)
- Higher Certificate in Information Systems (Software Development)*
- Higher Certificate in Information Systems (Internet Development)
- Higher Certificate in Information Systems (Engineering/Network Engineering)

Employment

Higher Certificate in Information Technology (full-time)

Employment

Bachelor of Science in Information Technology (full-time or part-time)

Employment

CT/RPL

Bachelor of Science in Information Technology (full-time or part-time)

Employment

CT/RPL

Higher Certificate in Business Management (full-time)

Employment

Bachelor of Commerce (full-time)

Employment

CT/RPL

Law

Bachelor of Laws (LLB)* Conferrer: UNISA (full-time)

Pupillage (1 year)

Bar Exam

Advocate

Articles (2 year)

Board Exam

Attorney

*Only offered at selected campuses

CT: Credit Transfer RPL: Recognition of Prior Learning
CTI is registered with the Department of Higher Education and Training (DHET) as a private higher education institution. CTI’s qualifications are accredited by the Higher Education Quality Committee (HEQC) of the Council on Higher Education (CHE) and are registered on the National Qualifications Framework (NQF) by the South African Qualifications Authority (SAQA). All these qualifications culminate in Bachelor’s degrees in the faculties of Commerce, Information Technology and Law (UNISA) at 12 campuses across South Africa.

CTI offers a dedicated and highly successful employment placement assistance service which, in conjunction with CTI personnel, provides CTI graduates with a further advantage when entering the employment market. At CTI, the individuality of each student is important. To ensure that every student gains the most from his or her studies, CTI classes are kept small and the overall student-to-staff ratio is relatively low. Every student is important at CTI.

CTI encourages a holistic approach to student development, by preparing the student for the world of work.

Quality assurance
CTI has developed quality assurance systems and policies over the years. Besides employing its own development unit that researches and develops course material, other internal and external bodies were established to guarantee that course material, content and the delivery of academic services are of the highest standard. These bodies include the Senate, the Academic Forum, Academic Coordinators Committee, external moderators and subject specialists. CTI has also obtained registration and sustained accreditation from external bodies and institutions such as the Council on Higher Education (CHE), the Department of Higher Education and Training (DHET), international examination bodies, leading UK and South African universities and local and international awarding bodies.

In order to ensure that all our students experience learning that is technologically enhanced and have equal access to it, CTI started issuing all first-year students with tablets in 2013 fully inclusive in the course fee. In the same way, every student who enrolls for a 1st-year CTI degree or CTI Higher Certificate in Jan/Feb 2015 will receive a Tablet PC with the relevant course material and electronic textbooks on it - also fully inclusive. This means that in three years every CTI student and lecturer will have been issued with a tablet, which will be the primary device for teaching and learning.

CTI aims to put student success and improved learning outcomes at the heart of the educational enterprise by keeping up with global trends in education in the 21st Century. To this end, one of the key aims driving our strategy towards growing and maintaining a culture of TEL is to introduce our students and academics to the use of technology in such a manner that it will improve teaching and learning outcomes.

Our mandate as an accredited higher education institution is to prepare students to contribute creatively to community engagement and the enhancement of the economy, while continuously developing themselves academically and professionally. Through an education strategy that is anchored in TEL, students of CTI will become confident and responsible citizens of the global village, adequately prepared for the 21st Century world of study, work and community engagement.

Social and sporting events
At CTI, every day is important, not only from an academic point of view, but also from a social development and sporting point of view. All students, whether full-time or part-time, are encouraged to participate in a wide variety of social and sporting activities. These activities are provided by the campus in conjunction with the campus’s elected Student Representative Council (SRC). Please note that activities vary from campus to campus.

Language of tuition
CTI’s language of tuition is English. To ensure appropriate academic support and at the discretion of the institution, students from non-English speaking countries may be required to complete an English language proficiency test.

International students
Prospective international students are advised to contact the International Students Office on +27 (0)10 590 8088 for entry requirements specific to the student’s country of origin.

Alumni
Alumni are a reflection of our past, a presentation of the present and a link to our future.

The CTI Alumni network is made up of all the former students who have completed a registered qualification. Membership is automatic, opening up a wealth of opportunity. Members of the Alumni community are encouraged to stay in contact. We believe in continued support and will keep you informed of networking and career opportunities.

Events at CTI
Prospective students are encouraged to visit the CTI website to find out more about CTI as well as the open days/events offered at the campus.

General benefits
- Through CTI’s accreditation with the South African Higher Education Quality Committee (HEQC), its students are ensured of the highest quality study experience and more comprehensive employment opportunities after completion of their studies.
- The CTI placement assistance programme gives CTI students the advantage of securing suitable employment shortly after completing their studies. A high percentage of CTI’s graduates are employed in the industry within weeks of graduating.
- CTI’s policy of small classes and a low student-to-staff ratio ensures individual attention and high pass and throughput rates.
- Graduates of the Higher Certificate in Information Systems are highly sought after by employers and have the opportunity to enter the industry before their university counterparts. This head-start gives CTI graduates the opportunity to potentially earn income before entering the employment market. At CTI, the individuality of each student is important. To ensure that every student gains the most from his or her studies, CTI classes are kept small and the overall student-to-staff ratio is relatively low. Every student is important at CTI.
- CTI encourages a holistic approach to student development, by preparing the student for the world of work.

Technology Enhanced Learning
Technology Enhanced Learning (TEL) involves a blend of traditional, face-to-face and technology-supported teaching and learning.

Through the TEL approach, CTI aims to cultivate a culture of learning that is active, collaborative, constructive, authentic and goal-directed, ultimately leading to improved levels of student success. The chosen device provided to our students at CTI for the implementation of this strategy is the Samsung Galaxy Note 8 Tablet.

This choice was made after extensive consultation and trial runs with both students and academics.

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Events at CTI
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Affiliations

- CTI has a relationship with Midrand Graduate Institute (MGI) with the aim of working together to deliver the highest standard of career-focused education and programmes, across multiple campuses.
- CTI is a partner of Cardiff Metropolitan University (CMU) in the United Kingdom. CMU supports quality assurance and externally moderates the CTI BCom and BSc IT degrees. CMU is a registered UK university and not a conferrer of any qualifications in South Africa.
- CTI has advanced standings and/or working partnerships with various UK universities.
- CTI is an official licensee of UNISA.
- CTI is a member of the Computing Technology Information Association (CompTIA).
- CTI is a member of the South African Graduate Employers Association (SAGEA) who facilitates effective graduate employment programmes and conducts research programmes to determine employability of graduates in terms of industry standards.

Credentials

- CTI is registered with the Department of Higher Education and Training (DHET) as a private higher education institution. Reg. No: 2004/HE07/004 (South Africa).
- CTI’s qualifications are accredited by the Higher Education Quality Committee (HEQC) (South Africa).
- CTI is an official UNISA licensee for tuition support.
- CTI's degrees are quality assured (externally moderated) by Cardiff Metropolitan University in Wales and are of equivalent standing to UK degrees. Graduates with a CTI degree are therefore eligible to apply for postgraduate degree studies at Cardiff Metropolitan University in the United Kingdom.
- CTI's degrees (BSc IT and BCom) are registered on the National Qualifications Framework (NQF) by the South African Qualifications Authority (SAQA): BSc IT SAQA ID: 80887; BCom SAQA ID: 80730.
- CTI's Higher Certificate (Business Management and Information Technology) are registered on the National Qualifications Framework (NQF) by the South African Qualifications Authority (SAQA) (Business Management SAQA ID: 83336; Information Technology SAQA ID: 83746).

Cardiff Metropolitan University

Background and general information

Cardiff Metropolitan University is ranked among the leading new universities in the United Kingdom and is renowned for the quality of its international student experience. The university is situated in Cardiff, the capital of Wales, a country with a long history of welcoming students from all over the world.

Cardiff Metropolitan University provides education and training opportunities that are accessible, flexible and of the highest quality to students from over 140 countries. The university is made up of five academic schools: Cardiff School of Art & Design, Cardiff School of Education, Cardiff School of Health Sciences, Cardiff School of Management and Cardiff School of Sport. These schools specialise in courses that have been designed in conjunction with business and industry and are career-oriented. Each school is also deeply involved in research and commercial activities in its field. Academic teams are at the forefront of their field and are supported in developing their knowledge and skills through the university’s staff review and development scheme.

Graduates of the Cardiff Metropolitan University are highly sought after by employers; the courses are supported by a broad programme of applied research and consultancy, and many of the academic schools have received national and international recognition for their work. Students at Cardiff benefit from some of the best facilities in the UK. With over 1000 international students enrolled, the university has a unique multicultural mix. However, because the university is still relatively small, the atmosphere is very friendly, and staff members provide a supportive environment that is conducive to study.

Relationship between CTI Education Group and Cardiff Metropolitan University

The partnership with Cardiff Metropolitan University supports the quality assurance of the CTI BCom and BSc IT degrees according to the highest international standards and ensures that the qualification is of equivalent standing to a UK degree. Graduates with a CTI degree are therefore eligible to apply for postgraduate degree studies at Cardiff Metropolitan University in the UK. CMU is a registered UK university and not a conferrer of any qualifications in South Africa.
Teaching methodologies at CTI

CTI recognises that students have different learning styles and preferences regarding their method of learning and that specific fields of education may require different approaches to study. As such, CTI applies two study methodologies: the Mastery Learning Methodology (MLM) embedded in high quality self-directed learning; and a residential contact teaching and learning environment embedded in high quality multi-media learning facilitation - the Lecture-Based Learning (LBL) methodology. Students studying in the Information Technology Faculty may choose between the MLM or the LBL methods, whilst the other faculties offer studies through the LBL method.

Benefits

- All learning outcomes are thoroughly covered by lecturers, class-based discussions, tutorials, assessments and/or research projects and reports.
- Students can expect to gain valuable experiential knowledge through interaction with the lecturer; fellow students and class presentations.
- Students can expect their knowledge and understanding of the interrelatedness of subject material and personal skills to develop over the duration of the 3-year qualification.
- Students are also exposed to the benefits of technology-enhanced learning.

Mastery Learning Methodology (MLM)

(可疑 for Higher Certificates in Information Systems)

One of the cornerstones of CTI’s success in the information technology sector is its superior study methodology. Numerous studies over the years have shown that traditional classroom methodologies may be less effective for some students. Students have different levels of prior learning and different learning abilities and therefore learn new material at different speeds. These studies show that the modular approach of the MLM route improves students’ learning performance and skills mastery considerably over a lecture-based approach.

Students studying the Higher Certificate in Information Systems qualifications and short learning programmes (Internet Development Specialist, Comprehensive Programming and IT Engineering) learn via the MLM route. These students learn within a self-directed learning environment and can pace their studies to suit their experience and ability. The MLM approach of the MLM route improves students’ learning performance and skills mastery considerably over a lecture-based approach. The practical nature of the learning material provides students with the necessary skills and knowledge to enable them to enter the employment market with confidence.

Students studying in the Information Technology Faculty may choose between the MLM or the LBL methods, whilst the other faculties offer contact teaching and learning facilitation - the Lecture-Based Learning (LBL) methodology.

Benefits

- Students studying the MLM route determine the pace of their studies themselves and spend less time on work that is mastered easily.
- Studying through the MLM route dramatically increases retention of knowledge as well as rich comprehension through application and practice.
- The practical nature of the learning material provides students with the necessary skills and knowledge to enable them to enter the employment market with confidence.
- A student can fast-track his or her progress from being a student to obtaining employment within eight to twelve months after completing studies.
- The study model enables the student to study for one year, obtain employment and then continue studying towards a Bachelor of Science in Information Technology degree. Students may apply through a process of Credit Transfer (CT) or Recognition of Prior Learning (RPL) to study towards the Bachelor of Science in Information Technology degree which can be completed full-time or part-time.
- The MLM route offers both full-time and part-time study options.
- The MLM route offers both full-time and part-time study options. Due to the intensive nature of the qualification, full-time students must be on campus for six to seven hours per day. Part-time students attend campus for three hours twice a week, and the module duration is increased proportionately.
- Students studying the MLM route determine the pace of their studies themselves and spend less time on work that is mastered easily.
- The student’s progress is thus not limited to the pace of the group.
- The practical nature of the learning material provides students with the necessary skills and knowledge to enable them to enter the employment market with confidence.
- A student can fast-track his or her progress from being a student to obtaining employment within eight to twelve months after completing studies.
- The study model enables the student to study for one year, obtain employment and then continue studying towards a Bachelor of Science in Information Technology degree. Students may apply through a process of Credit Transfer (CT) or Recognition of Prior Learning (RPL) to study towards the Bachelor of Science in Information Technology degree which can be completed full-time or part-time.
- Please contact an Academic Coordinator for more details.

Lecture-Based Learning (LBL)

Some students prefer, and excel in, a more interactive blended learning environment, where learning is enhanced with dialogue and debate with lecturers and fellow students with the integration of appropriate technologies. With the LBL methodology, students attend classes facilitated by lecturers, engage in a variety of continuous assessments via the use of tablets and a learning management system during the semester to build up an assessment portfolio in specific modules. Final examinations are written at the end of each semester. CTI’s small classes provide the opportunity for students to interact, receive individual attention and optimise learning.

Students wanting to attend the LBL route can start the first semester at the beginning of February each year, whilst the second semester starts in mid-July. This is usually offered on a full-time basis. Please enquire at your nearest campus for part-time options.

Benefits

- All learning outcomes are thoroughly covered by lecturers, class-based discussions, tutorials, assessments and/or research projects and reports.
- Students can expect to gain valuable experiential knowledge through interaction with the lecturer; fellow students and class presentations.
- Students can expect their knowledge and understanding of the interrelatedness of subject material and personal skills to develop over the duration of the 3-year qualification.
- Students are also exposed to the benefits of technology-enhanced learning.

In contrast with the traditional university-style lecturing in which as many as 400 students attend one class, CTI aims to keep its class sizes relatively small. The small classes ensure that individual attention is maintained, which leads to a better understanding of the study material, the development of individual thinking as well as a higher pass rate. Most of the degrees include academic field trips and/or practical components. Through this, the student is able to integrate theoretical knowledge with practical components and thus be prepared for the world of work.
Faculties

Faculty of Commerce
The Faculty of Commerce is a dynamic faculty offering a BCom degree (NQF level 7) and a Higher Certificate in Business Management (NQF level 5). The faculty aims to give sound business education to students who will be equipped with both the theoretical and practical aspects of business.

Higher Education Qualifications
- Bachelor of Commerce
- Higher Certificate in Business Management

Faculty of Information Technology
CTI is proud to raise the bar on higher education in the Information Technology field. We offer effective learning methodologies to ensure that graduates meet the requirements of the IT industry and to make them very competitive in the job market. Our qualifications and academic programmes are designed and structured to support this objective and to maximise the employability prospects of our graduates. Students can gain insight into several specialisations within Information Technology, including: Information Systems, Computer Science, Software Development, Database Design, Software Analysis and Network Infrastructure.

Higher Education Qualifications
- Bachelor of Science in Information Technology
- Higher Certificate in Information Technology (Information Systems)
- Higher Certificate in Information Systems (Open Source)
- Higher Certificate in Information Systems (Software Development)
- Higher Certificate in Information Systems (Internet Development)
- Higher Certificate in Information Systems (Engineering)
- Higher Certificate in Information Systems (Network Engineering)*

Short Learning Programmes
- IT Engineering
- Comprehensive Programming
- Internet Development Specialist

* Focus area of the HEQC accredited and SAQA registered Higher Certificate in Information Systems (Engineering)

Higher Education Qualifications
- Bachelor of Science in Information Technology
- Higher Certificate in Information Technology (Information Systems)
- Higher Certificate in Information Systems (Open Source)
- Higher Certificate in Information Systems (Software Development)
- Higher Certificate in Information Systems (Internet Development)
- Higher Certificate in Information Systems (Engineering)
- Higher Certificate in Information Systems (Network Engineering)*

Short Learning Programmes
- IT Engineering
- Comprehensive Programming
- Internet Development Specialist

* Focus area of the HEQC accredited and SAQA registered Higher Certificate in Information Systems (Engineering)
Bachelor of Commerce
(3 years full-time)

Description

Students who want to explore a career in the general management of a business and apply the principles of marketing, business management and human resource management will find the Bachelor of Commerce (BCom) attractive.

This degree introduces students to a range of relevant business principles and knowledge areas needed in the marketplace. These vary from project management, financial management, marketing principles and planning to organisational behaviour and research methodology. The degree further provides the student with a firm foundation in accounting principles and auditing. By the third year of study, students engage in a research project, an online business strategy game to experience real-world decision-making processes and the dynamics of working in teams, as well as an integrated business project. Students are further exposed to relevant case studies, case law and other practical assessments. These assessment strategies aim to promote the employability of students in the world of work.

Students will major in Human Resource Management, Marketing and Business Management.

Entrance requirements and general information

Students require a South African National Senior Certificate for degree purposes, with appropriate subject combinations and level of achievement (or CTI-approved equivalent qualification). Alternatively, students who have completed the Higher Certificate in Business Management may apply through a process of Credit Transfer (CT) or Recognition of Prior Learning (RPL) to study towards the BCom degree. Please contact an Academic Coordinator for more details.

For more information on vocational entrance requirements please contact a Student Advisor on campus.

Lectures start in early February for the first semester and in mid-July for the second semester.

Students can study on a full-time basis.

The CTI Bachelor of Commerce is accredited by the Higher Education Quality Committee (HEQC) (South Africa) of the Council on Higher Education (CHE).

The CTI Bachelor of Commerce is quality assured (externally moderated) by Cardiff Metropolitan University in Wales and is of equivalent standing to a UK degree. Graduates with a CTI degree are therefore eligible to apply for postgraduate degree studies at Cardiff Metropolitan University in the United Kingdom.

The CTI Bachelor of Commerce is registered with the South African Qualifications Authority (SAQA ID: 80730) as an NQF7 qualification.

Qualification structure

Year 1
- Marketing 1A
- Accounting 1A
- Human Resource Management 1A
- Economics 1A
- Public Relations and Communications
- Business Management 1A
- Organisational Behaviour
- Marketing 1B
- Accounting 1B
- Business Management 1B
- Human Resource Management 1B

Year 2
- Marketing 2A
- Business Management 2A
- Accounting 2A
- Human Resource Management 2A
- Marketing 2B
- Business Management 2B
- Accounting 2B
- Human Resource Management 2B

Year 3
- Marketing 3A
- Business Management 3A
- Research Methodology
- Human Resource Management 3A
- Business Management 3B
- Marketing 3B
- Financial Management
- Human Resource Management 3B

Possible career options
- HR Administrator
- Communications Officer
- Account Administrator
- Research Assistant

Higher Certificate in Business Management
(1 year full-time)

Description

Students who do not meet the entrance requirements for degree studies, but have obtained a National Senior Certificate for diploma or certificate purposes, may enrol for the CTI Higher Certificate in Business Management.

This qualification is well suited to students who want to explore a career in business, as it provides students with a firm foundation in the areas of marketing, business management and human resource management. Students are also introduced to mathematics for business, which provides students with an excellent basis for furthering their commercial studies or employability.

Within these subject areas students are introduced to topics such as:
- Concepts and process of marketing
- Buyer behaviour and the process of market selection
- The elements of the marketing mix
- Consumer markets
- Recruitment and selection of employees
- Motivation and reward of employees
- Communication processes in the business environment, virtual communication and social media
- Cessation of employment (dismissals, resignation, termination of contract)
- Management functions and tasks
- Leadership
- Governance, compliance and sustainability in business
- Problem solving, team dynamics and professional development
- Microsoft Office applications
- Mathematical calculations for business

Entrance requirements and general information

Students with a South African National Senior Certificate for diploma or certificate purposes (or CTI-approved equivalent qualification) may enrol for the CTI Higher Certificate in Business Management.

For more information on vocational entrance requirements please contact a Student Advisor on campus.

Lectures start in early February for the first semester and in mid-July for the second semester.

Students study on a full-time basis.

Upon successful completion of the Higher Certificate in Business Management, students may apply through a process of Credit Transfer (CT) or Recognition of Prior Learning (RPL) to articulate to other CTI qualifications. Please contact an Academic Coordinator for more details.

The CTI Higher Certificate in Business Management is accredited by the Higher Education Quality Committee (HEQC) (South Africa) of the Council on Higher Education (CHE).

The CTI Higher Certificate in Business Management is registered with the South African Qualifications Authority (SAQA ID: 83326) as an NQF5 qualification.

Qualification structure

Year 1
- Academic English
- Mathematics for Business
- Marketing Principles
- Computer Skills Development
- Introduction to Business Management
- Introduction to Human Resource Management
- Business Communication
- Personal Skills Development

Possible career options
- Sales Supervisor
- Event Organiser
- Property Administrator
Bachelor of Science in Information Technology
(3 years full-time)

Description
The Bachelor of Science Information Technology (BSc IT) degree will provide students with knowledge in the information technology field. Students will acquire knowledge in the fields of information systems, computer science, software development, database design, analysis and project management.

Entrance requirements and general information
- Students require a South African National Senior Certificate for degree purposes, with appropriate subject combinations and level of achievement (or CTI-approved equivalent qualification) and must have obtained the required results in the CTI Placement Assessment.
- Alternatively, students who have completed the Higher Certificate in Information Technology (Information Systems) may apply through a process of Credit Transfer (CT) or Recognition of Prior Learning (RPL) to study towards the BSc IT degree. Please contact an Academic Coordinator for more details.
- For more information on vocational entrance requirements please contact a Student Advisor on campus.
- Lectures start in early February for the first semester and in mid-July for the second semester.
- Students can study on a full-time basis.
- The CTI Bachelor of Science in Information Technology is accredited by the Higher Education Quality Committee (HEQC) (South Africa) of the Council on Higher Education (CHE).
- The CTI Bachelor of Science in Information Technology is registered with the South African Qualifications Authority (SAQA ID: 80887) as an NQF7 qualification.

Qualification structure

<table>
<thead>
<tr>
<th>Year 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Computer Skills Development</td>
</tr>
<tr>
<td>- Computer Systems</td>
</tr>
<tr>
<td>- Human Computer Interaction</td>
</tr>
<tr>
<td>- Introduction to Information Systems</td>
</tr>
<tr>
<td>- Introduction to Programming</td>
</tr>
<tr>
<td>- Mathematics for Computer Science</td>
</tr>
<tr>
<td>- Networking Technologies</td>
</tr>
<tr>
<td>- Object-Oriented Programming</td>
</tr>
<tr>
<td>- Procedural Programming</td>
</tr>
<tr>
<td>- Software Development Project 1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Networking Infrastructure</td>
</tr>
<tr>
<td>- Data Analysis and Design</td>
</tr>
<tr>
<td>- Data Structures and Algorithms</td>
</tr>
<tr>
<td>- Database Design Concepts</td>
</tr>
<tr>
<td>- Internet Server Management</td>
</tr>
<tr>
<td>- Introduction to Business Management</td>
</tr>
<tr>
<td>- Programming in Java</td>
</tr>
<tr>
<td>- Project Management</td>
</tr>
<tr>
<td>- Software Development Project 2</td>
</tr>
<tr>
<td>- Systems Analysis and Design</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Advanced Database Systems</td>
</tr>
<tr>
<td>- Information Systems Strategic Design</td>
</tr>
<tr>
<td>- Internet Programming and e-Commerce</td>
</tr>
<tr>
<td>- Java and Distributed Systems</td>
</tr>
<tr>
<td>- Object-Oriented Information Systems Analysis and Design</td>
</tr>
<tr>
<td>- Operating Systems</td>
</tr>
<tr>
<td>- Social Practices and Security</td>
</tr>
<tr>
<td>- Software Development Project 3</td>
</tr>
</tbody>
</table>

Possible career options
- Software Developer
- Systems Analyst
- Database Administrator
- IT Manager
- Programmer

Higher Certificate in Information Technology (Information Systems)
(1 year full-time)

Description
Students who do not meet the entrance requirements for degree studies, but have obtained a National Senior Certificate for diploma or certificate purposes, may enrol for the CTI Higher Certificate in Information Technology (Information Systems).

Entrance requirements and general information
- Students require a South African National Senior Certificate for diploma or certificate purposes (or CTI-approved equivalent qualification) and must have obtained the required results in the CTI Placement Assessment.
- For more information on vocational entrance requirements please contact a Student Advisor on campus.
- Lectures start in early February for the first semester.
- Students can study on a full-time basis.
- Upon successful completion of the Higher Certificate in Information Technology (Information Systems), students may apply through a process of Credit Transfer (CT) or Recognition of Prior Learning (RPL) to articulate to other CTI qualifications. Please contact an Academic Coordinator for more details.
- When students are applying for Credit Transfer (CT) through the process of Recognition of Prior Learning (RPL), they may need to complete the following module in addition to the first-year modules for degree studies:
  - Business Communication
- The CTI Higher Certificate in Information Technology (Information Systems) is registered with the South African Qualifications Authority (SAQA ID: 83746) as an NQF5 qualification.

Qualification structure

<table>
<thead>
<tr>
<th>Year 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Academic English</td>
</tr>
<tr>
<td>- Computer Skills Development</td>
</tr>
<tr>
<td>- Computer Systems</td>
</tr>
<tr>
<td>- Human Computer Interaction</td>
</tr>
<tr>
<td>- Introduction to Databases</td>
</tr>
<tr>
<td>- Introduction to Information Systems</td>
</tr>
<tr>
<td>- Introduction to Programming</td>
</tr>
<tr>
<td>- Mathematics for Information Technology</td>
</tr>
<tr>
<td>- Networking Technologies</td>
</tr>
<tr>
<td>- Personal Skills Development</td>
</tr>
<tr>
<td>- Visual Programming Fundamentals</td>
</tr>
</tbody>
</table>

Possible career options
- IT Administrator Assistant
- Small Business IT Administrator
- IT Support Technician
- IT Technician
- Network Technician
Higher Certificate in Information Systems (Open Source)
(1 year full-time, 2½ years part-time)

Description
The Open Source qualification provides graduates with both programming skills and some development of their hardware skills. Many IT companies are now moving away from software licences to open source software. The course gives students a grounding in one programming language, and a second programming language that covers the basics and a database language, with extensive practical experience. This qualification will enable the student to become an open source software professional. They will be able to choose from a wide range of career opportunities. The software development route exposes students to, and gives them extensive practical experience in, a database language and a major programming language. The curriculum also includes a main operating system, sufficient hardware theory and practical assignments to carry out repairs and troubleshooting.

Entrance requirements and general information
- Students require a South African National Senior Certificate (or CTI-approved equivalent qualification) and must have obtained the required results in the Placement Assessment.
- For more information on vocational entrance requirements please contact a Student Advisor on campus.
- Students can start any week of the academic year.
- Students can study on a full-time or part-time basis.
- Students may apply through a process of Credit Transfer (CT) or Recognition of Prior Learning (RPL) to study towards the Bachelor of Science in Information Technology degree. This can be completed full-time or part-time. Please contact an Academic Coordinator for more details.
- The CTI Higher Certificate in Information Systems (Open Source) is accredited by the Higher Education Quality Committee (HEQC) (South Africa) of the Council on Higher Education (CHE).
- The Higher Certificate in Information Systems (Open Source) is registered with the South African Qualifications Authority (SAQA ID: 90865) as an NQF5 qualification.

Current qualification structure – last enrolments until 30 June 2015

- Computer Literacy - Open Office (OCLTC)
- Processing and Logic Concepts (PLSCC)
- Program Design (PRDCG)
- Object Analysis & Design (OBTC)
- Database Design Concepts (DBMDC)
- MySQL Development (MSSDC)
- MySQL Administration (MSSAGC)
- XML Technologies (XMLTC)
- Main Programming Language (JSXLC)
- Linux Operating System (ULNXC)
- Linux Administration (ADMLC)
- Linux Server Administration (ADLVC)
- 2nd Programming Language Python (PYTAC)
- Final Information Open Source (FISOIC)

Possible career options
- Junior Programmer
- Junior Database Administrator
- Junior Linux Operating System Administrator

Higher Certificate in Information Systems (Software Development)
(1 year full-time, 2½ years part-time)

Description
All CTI Information Systems graduates acquire a wide range of skills required in the IT industry, enabling them to function fully as IT professionals. They will be able to choose from a wide range of career opportunities. The software development route exposes students to, and gives them extensive practical experience in, a database language and a major programming language. The curriculum also includes a main operating system, sufficient hardware theory and practical assignments to carry out repairs and troubleshooting.

Entrance requirements and general information
- Students require a South African National Senior Certificate (or CTI-approved equivalent qualification) and must have obtained the required results in the Placement Assessment.
- For more information on vocational entrance requirements please contact a Student Advisor on campus.
- Students can start any week of the academic year.
- Students can study on a full-time or part-time basis.
- Students may apply through a process of Credit Transfer (CT) or Recognition of Prior Learning (RPL) to study towards the Bachelor of Science in Information Technology degree. This can be completed full-time or part-time. Please contact an Academic Coordinator for more details.
- The CTI Higher Certificate in Information Systems (Software Development) is accredited by the Higher Education Quality Committee (HEQC) (South Africa) of the Council on Higher Education (CHE).
- The Higher Certificate in Information Systems (Software Development) is registered with the South African Qualifications Authority (SAQA ID: 62049) as an NQF5 qualification.

Current qualification structure – last enrolments until 30 June 2015

- Computer Literacy - Open Office (CCLTC)
- Processing and Logic Concepts (PLSCC)
- Program Design (PRDCG)
- Software Engineering (SSENGC)
- Database Design Concepts (DBMDC)
- Database Management (DMGDC)
- Creating Web Pages (CWPDC)
- Main Programming Language (JSXLC)
- Linux Operating System (ULNXC)
- Linux Administration (ADMLC)
- Linux Server Administration (ADLVC)
- 2nd Programming Language Python (PYTAC)
- Final Information Open Source (FISOIC)

Possible career options
- Junior Programmer
- Junior Database Administrator

Possible career options
- Junior Programmer
- Junior Database Administrator

Hardware Essentials (HESCC)
- Linux Operating System (ULNXC)
- Perl (PERLC)
- 2nd Programming Language Python (PYTBC)
- Final Practical Exam (FISDEC)
Higher Certificate in Information Systems (Internet Development) (1 year full-time, 2½ years part-time)

**Description**
Graduates with this qualification acquire a range of skills required by current Internet technologies, enabling them to function fully as IT professionals in the Internet industry. The qualification gives students both Java programming (using J2SE and J2ME technologies) and database skills, as well as extensive practical experience in some of the main Internet standard programming languages (HTML5, CSS3, JavaScript, XML, JSP and Flash). The course includes one main operating system and sufficient hardware theory and practical assignments to carry out repairs and troubleshooting of Internet issues.

This qualification is an intensive and very comprehensive programme that involves on-campus attendance from 8:00 to 16:00, 5 days a week, for one year. Admission to this programme is strictly reserved for those candidates who have successfully met the entrance criteria and obtained the required results in the Placement Assessment.

**Entrance requirements and general information**
- Students require a South African National Senior Certificate (or CTI-approved equivalent qualification) and must have obtained the required results in the Placement Assessment.
- For more information on vocational entrance requirements please contact a Student Advisor on campus.
- Students can start any week of the academic year.
- Students can study on a full-time or part-time basis.
- Students may apply through a process of Credit Transfer (CT) or Recognition of Prior Learning (RPL) to study towards the Bachelor of Science in Information Technology degree. This can be completed full-time or part-time. Please contact an Academic Coordinator for more details.
- The CTI Higher Certificate in Information Systems (Internet Development) is accredited by the Higher Education Quality Committee (HEQC) (South Africa) of the Council on Higher Education (CHE).
- The Higher Certificate in Information Systems (Internet Development) is registered with the South African Qualifications Authority (SAQA ID: 62049) as an NQF5 qualification.

Please note
A new qualification structure will take effect from 1 July 2015 for all new enrolments after 30 June 2015. Please speak to your Student Advisor or Academic Coordinator for further information.

**Current qualification structure – last enrolments until 30 June 2015**

<table>
<thead>
<tr>
<th>Description</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>01: Computer Literacy</td>
<td>COMLC</td>
</tr>
<tr>
<td>02: Processing and Logic Concepts</td>
<td>PLCSC</td>
</tr>
<tr>
<td>03: Program Design</td>
<td>PROGC</td>
</tr>
<tr>
<td>04: Software Engineering</td>
<td>SENGC</td>
</tr>
<tr>
<td>05: Database Design Concepts</td>
<td>RDMQC</td>
</tr>
<tr>
<td>06: Database Management</td>
<td>MISQCL</td>
</tr>
<tr>
<td>07: Web Design</td>
<td>FLASC</td>
</tr>
<tr>
<td>08: Creating Web Pages</td>
<td>CWPDQC</td>
</tr>
<tr>
<td>09: XML Technologies</td>
<td>XPLTLC</td>
</tr>
<tr>
<td>10: Main Programming Language</td>
<td>Java (JVTAC and JVTC)</td>
</tr>
<tr>
<td>11: Linux Operating System</td>
<td>ULNXC</td>
</tr>
<tr>
<td>12: Linux Administration</td>
<td>ADMLC</td>
</tr>
<tr>
<td>13: Perl</td>
<td>PERLC</td>
</tr>
<tr>
<td>14: Personal Skills Development</td>
<td>PSKDC</td>
</tr>
<tr>
<td>15: Internet Development Project</td>
<td>IDPDC</td>
</tr>
<tr>
<td>16: Final Practical Exam</td>
<td>FSIDC</td>
</tr>
</tbody>
</table>

**Possible career options**
- Junior Web Developer
- Junior Database Administrator

**Higher Certificate in Information Systems (Engineering) (1 year full-time, 2½ years part-time)**

**Description**
This qualification will provide graduates with both programming ability and broader hardware skills, enabling them to function fully in a wide range of positions in the IT industry. The qualification gives students a grounding in one programming language, as well as in database language, together with extensive practical experience. This will give students sufficient hardware theory and practical experience to carry out repairs and troubleshooting.

This qualification is an intensive and very comprehensive programme that involves on-campus attendance from 8:00 to 16:00, 5 days a week, for one year. Admission to this programme is strictly reserved for those candidates who have successfully met the entrance criteria and obtained the required results in the Placement Assessment.

**Entrance requirements and general information**
- Students require a South African National Senior Certificate (or CTI-approved equivalent qualification) and must have obtained the required results in the Placement Assessment.
- For more information on vocational entrance requirements please contact a Student Advisor on campus.
- Students can start any week of the academic year.
- Students can study on a full-time or part-time basis.
- Students may apply through a process of Credit Transfer (CT) or Recognition of Prior Learning (RPL) to study towards the Bachelor of Science in Information Technology degree. This can be completed full-time or part-time. Please contact an Academic Coordinator for more details.
- The Higher Certificate in Information Systems (Engineering) is accredited by the Higher Education Quality Committee (HEQC) (South Africa) of the Council on Higher Education (CHE).
- The Higher Certificate in Information Systems (Engineering) is registered with the South African Qualifications Authority (SAQA ID: 62049) as an NQF5 qualification.

Please note
A new qualification structure will take effect from 1 July 2015 for all new enrolments after 30 June 2015. Please speak to your Student Advisor or Academic Coordinator for further information.

**Current qualification structure – last enrolments until 30 June 2015**

<table>
<thead>
<tr>
<th>Description</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>01: Computer Literacy</td>
<td>COMLC</td>
</tr>
<tr>
<td>02: Processing and Logic Concepts</td>
<td>PLCSC</td>
</tr>
<tr>
<td>03: Program Design</td>
<td>PROGC</td>
</tr>
<tr>
<td>04: Software Engineering</td>
<td>SENGC</td>
</tr>
<tr>
<td>05: Database Design Concepts</td>
<td>RDMQC</td>
</tr>
<tr>
<td>06: Database Management</td>
<td>MISQCL</td>
</tr>
<tr>
<td>07: Main Programming Language</td>
<td>FLASC</td>
</tr>
<tr>
<td>08: Linux Operating System</td>
<td>CWPDQC</td>
</tr>
<tr>
<td>09: Linux Administration</td>
<td>XPLTLC</td>
</tr>
<tr>
<td>10: Java</td>
<td>Java (JVTAC and JVTC)</td>
</tr>
<tr>
<td>11: C++</td>
<td>C++ (CSLAC and CSLBC)</td>
</tr>
<tr>
<td>12: Security+ Preparation</td>
<td>Security+ Preparation</td>
</tr>
<tr>
<td>13: Personal Skills Development</td>
<td>Personal Skills Development</td>
</tr>
<tr>
<td>14: Internet Development Project</td>
<td>Internet Development Project</td>
</tr>
</tbody>
</table>

**Possible career options**
- Junior Programmer
- Junior Network Administrator
- Junior Database Administrator

Computing Technology Information Association (CompTIA)
CompTIA is an association directing its focus on the IT industry. The benefits of forming a partnership with CompTIA include technology-neutral certifications and educational resources of the highest standard. The partnership between CompTIA and CTI means that if a Higher Certificate in Information Systems (Engineering) student completes the qualification they registered for initially, they will qualify to write all their CompTIA exams free of charge. This is for the first sitting only and subject to the student being on time with their study schedule.
Higher Certificate in Information Systems (Network Engineering)*
(1 year full-time, 2½ years part-time)

Description
The Higher Certificate in Information Systems (Network Engineering) qualification offers graduates the opportunity to function in a range of positions in the engineering industry. This qualification provides a wide range of hardware and software-related skills. It also exposes students to networking skills and essential server administration skills, such as Microsoft and Microsoft Exchange Server administration. Practical assignments are used throughout the qualification to ensure that students have gained the necessary technical experience to fulfill their role as technical professionals.

This qualification is an intensive and very comprehensive programme that involves on-campus attendance from 8:00 to 16:00, 5 days a week, for one year. Admission to this programme is strictly reserved for those candidates who have successfully met the entrance criteria and obtained the required results in the Placement Assessment.

Entrance requirements and general information
- Students require a South African National Senior Certificate (or CTI-approved equivalent qualification) and must have obtained the required results in the Placement Assessment.
- Students can study on a full-time or part-time basis.
- Students may apply through a process of Credit Transfer (CT) or Recognition of Prior Learning (RPL) to study towards the Bachelor of Science in Information Technology degree. This can be completed full-time or part-time. Please contact an Academic Coordinator for more details.
- The Higher Certificate in Information Systems (Network Engineering) is registered with the South African Qualifications Authority as a focus area of the HEQC accredited Higher Certificate in Information Systems (Engineering) qualification and has been accredited as an NQF level 5 qualification.

Please note
- A new qualification structure will take effect from 1 July 2015 for all new enrolments after 30 June 2015. Please speak to your Student Advisor or Academic Coordinator for further information.

Current qualification structure – last enrolments until 30 June 2015

<table>
<thead>
<tr>
<th>Computer Literacy</th>
<th>(COMLC)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+ Preparation</td>
<td>(APLSC)</td>
</tr>
<tr>
<td>Windows Server</td>
<td>(WS08C)</td>
</tr>
<tr>
<td>Wireless Networks &amp; Security</td>
<td>(WSNSC)</td>
</tr>
<tr>
<td>Linux Operating System</td>
<td>(ULANC)</td>
</tr>
<tr>
<td>Linux Administration</td>
<td>(ADMLC)</td>
</tr>
<tr>
<td>Linux Server Administration</td>
<td>(ADVLNC)</td>
</tr>
<tr>
<td>Security+ Preparation</td>
<td>(SPLSC)</td>
</tr>
<tr>
<td>Convergence+ Preparation</td>
<td>(CNVC)</td>
</tr>
<tr>
<td>Personal Skills Development</td>
<td>(PSKDC)</td>
</tr>
<tr>
<td>Server: Network Infrastructure</td>
<td>(CNICCC)</td>
</tr>
<tr>
<td>Server: Applications Infrastructure</td>
<td>(CAICCC)</td>
</tr>
<tr>
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</tr>
<tr>
<td>Final Practical Exam</td>
<td>(FISNEC)</td>
</tr>
</tbody>
</table>

Possible career options
- Junior Technical IT Support Administrator
- Junior Technical Network Administrator
- Junior IT Technician

Short Learning Programmes

In addition to the formal qualifications registered on the NQF, CTI also offers the following short learning programmes: Comprehensive Programming, IT Engineering and Internet Development Specialist.

These learning programmes have a shorter duration of between 8 to 10 months. Upon successful completion of these additional modules, students can continue studying towards a Higher Certificate in Information Systems qualification through an application process for Credit Transfer (CT) or Recognition of Prior Learning (RPL). Please contact an Academic Coordinator for more details.

Short Learning Programme in IT Engineering
(8 months full-time, 20 months part-time)

Description
The IT Engineering short learning programme covers all aspects of technical training required to fulfill a technical or support function in the IT industry. This learning programme comprises an operating system, computer systems and networking-related technical ability and extensive theory. Practical assignments are used throughout the learning programme to ensure that students gain the necessary troubleshooting experience.

This learning programme is an intensive and very comprehensive programme that involves on-campus attendance from 8:00 to 16:00, 5 days a week, for 8 months. Admission to this programme is strictly reserved for those candidates who have successfully met the entrance criteria and obtained the required results in the Placement Assessment.

Entrance requirements and general information
- Students require a South African National Senior Certificate (or CTI-approved equivalent qualification) and must have obtained the required results in the Placement Assessment.
- Students can study on a full-time or part-time basis.
- Students may apply through a process of Credit Transfer (CT) or Recognition of Prior Learning (RPL) to study towards the Bachelor of Science in Information Technology degree. This can be completed full-time or part-time. Please contact an Academic Coordinator for more details.
- The Higher Certificate in Information Systems (Network Engineering) qualification and has been accredited as an NQF level 5 qualification.

Please note
- A new qualification structure will take effect from 1 July 2015 for all new enrolments after 30 June 2015. Please speak to your Student Advisor or Academic Coordinator for further information.

Current programme structure – last enrolments until 30 June 2015

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</tr>
</tbody>
</table>

Possible career options
- Junior Technical Network Administrator
- Junior IT Technician

Computing Technology Information Association (CompTIA)
CompTIA is an association directing its focus on the IT industry. The benefits of forming a partnership with CompTIA include technology-neutral certifications and educational resources of the highest standard. The partnership between CompTIA and CTI means that if a Higher Certificate in Information Systems (Network Engineering) student completes the qualification they registered for initially, they will qualify to write all their CompTIA exams free of charge. This is for the first sitting only and subject to the student being on time with their study schedule.

Please note
- A new qualification structure will take effect from 1 July 2015 for all new enrolments after 30 June 2015. Please speak to your Student Advisor or Academic Coordinator for further information.
Short Learning Programme in Comprehensive Programming
(8 months full-time, 20 months part-time)

Description
The Comprehensive Programming short learning programme equips students with the theoretical background of, and practical experience in, a database language and one programming language. The use of one main operating system is also included. The learning programme will enable students to enter the employment market as junior programmers.

This learning programme is an intensive and very comprehensive programme that involves on-campus attendance from 8:00 to 16:00, 5 days a week, for 8 months. Admission to this programme is strictly reserved for those candidates who have successfully met the entrance criteria and obtained the required results in the Placement Assessment.

Entrance requirements and general information
- Students require a South African National Senior Certificate (or CTI approved equivalent qualification) and must have obtained the required results in the Placement Assessment.
- Students can start any week of the academic year.
- Students can study on a full-time or part-time basis.
- Upon successful completion of the Short Learning Programme in Comprehensive Programming, students may articulate to a CTI Higher Certificate in Information Systems qualification (Software Development, Internet Development and Engineering).
- Please contact an Academic Coordinator for more information about the processes of Credit Transfer (CT) and Recognition of Prior Learning (RPL).
- A large number of the modules listed in the qualification structures form part of the accredited Higher Certificate in Information Systems qualification.
- This Short Learning Programme is not accredited by the HEOC. It is also not registered on the NQF with SAQA.

Possible career options
- Junior Programmer
- Junior Database Administrator

Please note
A new qualification structure will take effect from 1 July 2015 for all new enrolments after 30 June 2015. Please speak to your Student Advisor or Academic Coordinator for further information.

Current programme structure – last enrolments until 30 June 2015

| Computer Literacy | (COMLC) |
| Processing and Logic Concepts | (PLSCC) |
| Program Design | (PRDGCC) |
| Software Engineering | (SENGCC) |
| Database Design Concepts | (RDMDCC) |
| Database Management | (MSQLC) |
| Main Programming Language | C++ (CSSLAC and CSLUC) |
| or Java (JVTAC and JVTBC) |
| or C# (CSPAC and CSPBC) |
| or VB.NET (VBSCC and VBSCB) |
| or PHP (FHPAC or FHPBC) |

Short Learning Programme in Internet Development Specialist
(10 months full-time, 25 months part-time)

Description
The Internet Development Specialist short learning programme will give students a thorough understanding of all the issues involved in creating content for the web. The student will be exposed to web style coding as well as a web platform in web creation. Some exposure to database concepts is included.

This learning programme is an intensive and very comprehensive programme that involves on-campus attendance from 8:00 to 16:00, 5 days a week, for 10 months. Admission to this programme is strictly reserved for those candidates who have successfully met the entrance criteria and obtained the required results in the Placement Assessment.

Entrance requirements and general information
- Students require a South African National Senior Certificate (or CTI-approved equivalent qualification) and must have obtained the required results in the Placement Assessment.
- Students can study on a full-time or part-time basis.
- Students can start any week of the academic year.
- Students require a South African National Senior Certificate (or CTI approved equivalent qualification) and must have obtained the required results in the Placement Assessment.
- Students can start any week of the academic year.
- Students can study on a full-time or part-time basis.
- Upon successful completion of the Short Learning Programme in Internet Development Specialist, students may articulate to a CTI Higher Certificate in Information Systems qualification (Software Development, Internet Development and Engineering).
- Please contact an Academic Coordinator for more information about the processes of Credit Transfer (CT) and Recognition of Prior Learning (RPL).
- A large number of the modules listed in the qualification structures form part of the accredited Higher Certificate in Information Systems qualification.
- This Short Learning Programme is not accredited by the HEOC. It is also not registered on the NQF with SAQA.

Please note
A new qualification structure will take effect from 1 July 2015 for all new enrolments after 30 June 2015. Please speak to your Student Advisor or Academic Coordinator for further information.

Current programme structure – last enrolments until 30 June 2015

| Computer Literacy | (COMLC) |
| Processing and Logic Concepts | (PLSCC) |
| Program Design | (PRDGCC) |
| Object Analysis & Design | (OBJTC) |
| Database Design Concepts | (RDMDCC) |
| Using SQL | (USQLCC) |
| Web Design | (FLASC) |
| Creating Web Pages | (CWPDC) |
| XML Technologies | (XMLTC) |
| Main Programming Language Java | (JVTAC & JVTBC) |
| Linux Operating System | (ULNXC) |
| Linux Administration | (ADMLC) |
| Personal Skills Development | (PSKDC) |
| Internet Development Project | (IDPRC) |
| Final Practical Exam | (FPDSC) |

Possible career options
- Junior Web Developer
- Junior Database Administrator
Background and general information

UNISA is Africa’s leading distance-learning institution. In addition, UNISA is a reputable, comprehensive, flexible and accessible open distance-learning institution. UNISA offers internationally accredited qualifications and has world-class resources that inspire students to create meaningful futures on their own terms. The vision “Towards the African university in the service of humanity” drives the institute to find answers to Africa’s education and developmental problems. By forming partnerships in Africa and throughout the world, UNISA is able to help the people of Africa achieve their dreams.

Academically, the defining characteristic of UNISA is comprehensive in nature. Briefly, as a comprehensive institution, UNISA offers a combination of career-orientated courses usually associated with a university of technology and generally formative academic programmes typically linked to a traditional university.

UNISA’s origins go back over 130 years, which makes it the oldest university in South Africa. In January 2004, the former UNISA merged with Technikon Southern Africa and incorporated the distance-education component of Vista University (VUDEC) to form the new UNISA. This merger brought together vast resources and infrastructure, while consolidating the knowledge bases built up over the years by the three former institutions. UNISA has in the region of 250 000 students world-wide.

UNISA’s long list of alumni includes former president Nelson Mandela, Archbishop Desmond Tutu, political activist Ahmed Kathrada and Gill Marcus, former Governor of the South African Reserve Bank.

Some of UNISA’s key values include excellence, integrity and social justice and fairness. As a distinguished distance-education provider, UNISA pledges to:

- Subscribe to truth, honesty, transparency and accountability of conduct in all they do.
- Uphold high standards of aspiration in all their practices, with continuous attention to the improvement of quality.
- Promote equity of access and opportunity so that all may develop their full potential.

Relationship between CTI Education Group and UNISA

CTI Education Group is an official licensee of UNISA. This licence status enables CTI to offer lecture-based support for specific UNISA degrees at selected campuses assisting students to master the study material.

Bachelor of Laws (LLB) (UNISA)*
(4 years full-time)

Description

The LLB degree is designed for students wishing to pursue a career in the legal profession. This includes becoming an advocate, attorney, judge or corporate legal advisor. The LLB degree prepares students for a legal career within four years, with the curriculum offering 40 modules of which 34 are compulsory. Students may not register for more than 10 modules per year. The degree is conferred by UNISA, with students attending lectures at CTI.

Entrance requirements

Special admission requirements and closing dates for LLB registrations are set by UNISA each year. Please ensure that you acquire all these details from UNISA’s website: www.unisa.ac.za

The applicant must be registered and enrolled as a student of UNISA as well as CTI. The applicant is solely responsible for his or her UNISA registration, CTI will assist where possible.

Qualification structure

Year 1
- Financial Accounting Principles for Law Practitioners
- Social Dimensions of Justice
- Research Literacy for Law
- Family Law
- General Principles of Criminal Law
- Introduction to Law
- Law of Persons
- Skills Course for Law Students
- Foundations of South African Law
- The Origins of South African Law

Year 2
- Administrative Law
- African Customary Law
- Constitutional Law
- Criminal Law: Specific Crimes
- Entrepreneurial Law
- Fundamental Rights
- General Principles of Civil Procedure
- Interpretation of Statutes
- Law of Succession

Year 3
- Civil Procedure: Court Proceedings
- Enrichment, Liability and Estoppel
- Evidence: Admissibility of Evidence
- Evidence: The Presentation and Assessment of Evidence
- Labour Law
- Law of Contract
- Law of Criminal Procedure: Pre-trial
- Law of Criminal Procedure: Trial and Post-trial
- Law of Defect
- Law of Property

Year 4

Compulsory modules
- International Law
- Law of Negotiable Instruments, Intellectual Property and Competition
- Legal Philosophy
- Professional Ethics
- Research Methodology

Elective modules
- CTI will offer elective modules subject to demand. Students must refer to the UNISA prospectus for a comprehensive list of elective modules.

Qualification is subject to change without notice. Please refer to the UNISA website (www.unisa.ac.za).

Possible career options

- Advocate
- Attorney
- Legal Advisor
- Magistrate

CTI is not responsible for the accuracy of the UNISA Bachelor of Laws (LLB) course content. Subject to change without notice. Please refer to the UNISA website (www.unisa.ac.za).

* Offered at selected campuses
CTI campus contact details

CTI Bedfordview Campus
A: 9 Concorde Road East, Bedfordview
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T: +27 (0)11 450 1963
F: +27 (0)86 686 4950
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CTI Bloemfontein Campus
A: Tourist Centre, 60 Park Avenue
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T: +27 (0)51 430 2701
F: +27 (0)51 430 2708
E: bloemfontein@cti.ac.za

CTI Cape Town Campus
A: The Brookside Building, 11 Imam Haron Street
(old Lansdowne Road), Claremont
P.O. Box 2325, Clareinch, 7740
T: +27 (0)21 674 6567
F: +27 (0)21 674 6599
E: capetown@cti.ac.za

CTI Durban Campus
A: 59 Adelaide Tambo Drive, Durban North
P.O. Box 20251, Durban North, 4016
T: +27 (0)31 564 0570/5
F: +27 (0)31 564 8978
E: durban@cti.ac.za

CTI Durbanville Campus
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P.O. Box 284, Private Bag X7
Tyger Valley, 7536
T: +27 (0)21 914 8000
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E: durbanville@cti.ac.za

CTI East London Campus
A: 12 Stewart Drive, Berea, East London
PostNet Suite 373, Private Bag X9063
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E: eastlondon@cti.ac.za

CTI Nelspruit Campus
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F: +27 (0)13 753 3918
E: nelspruit@cti.ac.za

CTI Port Elizabeth Campus
A: Building 4, Ascot Office Park
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T: +27 (0)41 347 7978
F: +27 (0)41 347 7978
E: port_elizabeth@cti.ac.za

CTI Pretoria Campus
A: Menlyn Corporate Park, Building A
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T: +27 (0)12 348 3060
F: +27 (0)12 348 3063
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CTI Randburg Campus
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T: +27 (0)11 789 3178
F: +27 (0)11 789 4606
E: randburg@cti.ac.za

CTI Vanderbijlpark Campus
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Vanderbijlpark
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F: +27 (0)16 933 1035
E: vanderbijlpark@cti.ac.za

CTI Potchefstroom Campus
A: 16 Esselen Street
Cnr. Esselen Street & Steve Biko Avenue
Die Bult, Potchefstroom
P.O. Box 19900, Noordbrug, 2522
T: +27 (0)18 297 7760
F: +27 (0)18 297 7783
E: potchefstroom@cti.ac.za

CTI International Student Office
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P.O. Box 1398, Randburg, 2125
T: +27 (0)10 590 8088
F: +27 (0)86 666 2582
E: international@cti.ac.za

Group Head Office
A: Fourways Manor Office Park, Building 1
Cnr. Roos & Placidia Streets, Fourways
P.O. Box 1398, Randburg, 2125
T: +27 (0)11 467 8422
F: +27 (0)11 467 6528
E: info@cti.ac.za

Note: Course durations for this catalogue are for full-time or part-time studies. The curricula are revised regularly to conform to industry requirements in order to optimise employability and are therefore subject to change without notice. Detailed course descriptions are available at www.cti.ac.za. Please enquire about a qualification at your nearest campus, as not all qualifications are offered at all campuses.

www.cti.ac.za
www.ctigroup.mobi
@CTIEduGroup
ctiEducationGroup

SMS “CTI, your name and cell number” to 44311 and a Student Advisor will call you.